APPLICATION TO ATU FOR REGISTRATION

OF A RESEARCH DEGREE PROGRAMME



**Please complete all parts of the form.**

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| **1.** | **Candidate’s Details** | | | | |
| **Surname:** | **Forename:** | | **Title:** | |
| **Permanent Address:** | | | | |
| **Phone Number:** | | | | |
| **Date of Birth:** | **Nationality:** | **PPSN:** | | **Gender:** |

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| **2.** | **Institution:** | ATU St Angelas | **School:** | Home Economics |
| **2.1** | **Field of Research:** |  | | |
| **2.2** | **Specific Discipline:** |  | | |
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| **3** | **Please select the programme you are applying for:**   |  |  |  | | --- | --- | --- | | Doctor of Philosophy | PhD Track[[1]](#footnote-1) | Masters | |  |  |  |   **Please indicate the relevant Masters Degree if applying for a PhD Track or Masters** | |
|  | Master of Arts | Master of Science |
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| **4.** | **Institutional status in this discipline area** | | |
|  | Approved | Accredited | Delegated Authority |
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| **5.** | **Title of Proposed Research Degree Programme:** | | |
| **5.1** | **Research Classification Ireland Field of Research** | | |
|  | Code: RCF603 | | |
| **5.2** | **Proposed Duration of Research Programme** | | |
|  | Proposed Start Date: | Proposed Finish Date: | Full-time:  Part-time: |
| **5.3** | **Proposed Programme of Research**  This information should be in the form of an abstract. Please provide a Proposed Programme of Research which should include - timelines, Gantt chart, indication of resources available, funding, etc? | | |
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| **5.4** | **Any additional information such as disability etc. that the candidate would like to declare** |
|  | Provision of the information in this section will enable your Institute to accommodate, where reasonable, your needs. All information provided will be treated with sensitivity.  *Please use the space below.* |
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| **6** | **Further information about candidate’s experience** | | | | | | | | |
| **6.1** | **Third Level Education** | | | | | | | | |
|  | **Name & address of institutions attended** | | **Awarding Body** | **Years of Study**  **(from – to)** | | Award Title | **Award Classification** | | **Date Conferred** |
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| **6.2** | **Professional/Industrial Experience** | | | | | | | | |
|  | **Dates (from – to)** | **Employer’s name & address** | | | **Title and/or position held** | | | Duties | |
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| **6.3** | **Other Relevant Information (including publications/membership of professional bodies)** | | | | | | | | |
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| **7.** | Supervisory Arrangements | | | | | | | | | | | |
|  | **Please attach a full CV for each proposed supervisor** | | | | | | | | | | | |
| For each member of the supervisory team provide the following information | | | | | | | | | | | |
| **Role: Principal Supervisor** | | | | | | | **Mentor**  **(tick if appropriate)** | | | | |
| **Name:** | | | | |  | | | | | | |
| **Position:** | | | | |  | | | | | | |
| **Organisation:** | | | | |  | | | | | | |
|  | **List of postgraduate candidates currently being supervised** | | **Name** | | | **Award** | | | | **Institution** | **Tick relevant role**  **Principal Co**  **Supervisor Supervisor** | |
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|  | **List of postgraduate candidates previously supervised** | | **Name** | | | **Award** | | | | **Institution** | **Tick relevant role**  **Principal Co**  **Supervisor Supervisor** | |
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|  | **Supervisor’s Signature:** | | | | | | | | | | | |
| **7.1** | | Supervisory Arrangements | | | | | | | | | | |
|  | | **Please attach a full CV for each proposed supervisor** | | | | | | | | | | |
| For each member of the supervisory team provide the following information: | | | | | | | | | | |
| **Role:**  **Principal-Supervisor:**  *(including academic co-supervisor appointed in a mentoring role)* | | | | | | | | | | |
| **Name:** | |  | | | | | | | | |
| **Position:** | |  | | | | | | | | |
| **Organisation:** | |  | | | | | | | | |
|  | | **List of postgraduate candidates currently being supervised** | | **Name** | | | **Award** | | **Institution** | | | **Tick relevant role**  **Principal Co**  **Supervisor Supervisor** |
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|  | | **List of postgraduate candidates previously supervised** | | **Name** | | | **Award** | | **Institution** | | | **Tick relevant role**  **Principal Co**  **Supervisor Supervisor** |
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|  | | **Supervisor’s Signature:** | | | | | | | | | | |
| **7.2** | | Supervisory Arrangements | | | | | | | | | | |
|  | | **Please attach a full CV for each proposed supervisor** | | | | | | | | | | |
| For each member of the supervisory team provide the following information: | | | | | | | | | | |
| **Role:**  **Co-Supervisor**  **Non Academic Co-Supervisor**  *(including academic co-supervisor appointed in a mentoring role)* | | | | | | | | | | |
| **Name:** | | |  | | | | | | | |
| **Position:** | | |  | | | | | | | |
| **Organisation:** | | |  | | | | | | | |
|  | | **List of postgraduate candidates currently being supervised** | | **Name** | | | **Award** | | **Institution** | | | **Tick relevant role**  **Principal Co**  **Supervisor Supervisor** |
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|  | | **List of postgraduate candidates previously supervised** | | **Name** | | | **Award** | | **Institution** | | | **Tick relevant role**  **Principal Co**  **Supervisor Supervisor** |
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|  | | **Supervisor’s Signature:** | | | | | | | | | | |

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| **8.** | **Please indicate if the applicant is also employed in your institution** |
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| **9.** | **Additional information** |
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|  | **I, the undersigned, declare that the information in this application is correct and that all relevant matter has been disclosed.**  **Candidate’s Signature:** |

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|  | **FUNDING** | | |
|  | TO BE COMPLETED BY THE HEAD OF SCHOOL  (Please indicate how the Research Degree will be funded) | | |
|  | **Funding Source** |  | **Specify Details (included Budget code, if applicable)** |
| Bursary |  |  |
| ATU St Angelas (Staff CPD support) |  |  |
| Self-Funding (Fees only) |  |  |

**Please supply details of a combination of above, if applicable:**

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Head of School: Date:

Head of Campus: Date:

**RSC\_AC Approved at meeting dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Vice President for Academic Affairs & Registrar**

**Data Protection Statement:**

The information on this form will be used only in accordance with ATU Data Protection Policy

**CHECKLIST FOR NEW ADMISSIONS**

The application should be completed in conjunction with your supervisor and should include the following before submitting to Postgraduate Research Advisory Committee

 **Have all sections of the application form been fully completed and signed, where**

**indicated, by the learner and by each of the supervisors?**

 **Has a Proposed Programme of Research been enclosed, which should include - timelines, Gantt chart, indication of resources available, funding, etc?**

 **Has an Independent Expert Assessors Report been enclosed?**

 **Is an up-to date copy of the Applicant’s Curriculum Vitae included?**

 **Has the Applicant’s transcript of final examination results been included?**

A full transcript of final examination results to be submitted with this application.

Please note that if your application is successful, the Research Office will request to see the original exam transcripts and parchment for viewing and copying.

 **Have the 3 members of the Research Advisory Panel Members Curriculum Vitae been**

**included?**

Each student shall be assigned a Research Advisory Panel (RAP) consisting of at **least three research active members**. Supervisors will be members of the Research Advisory.

 **Language Requirements**

If either English or Irish is not the applicant’s first language, a certificate of language ability in either language is required. IELTS level 6.0 or equivalent is mandatory for those presenting with English as a foreign language.

*If you have any questions, please e-mail Aisling Carty, School Administrator,* [*aisling.carty@atu.ie*](mailto:aisling.carty@atu.ie)

1. “Providers are encouraged to seek registration of ‘doctoral-track’ programmes on the masters register in the first instance and then apply for transfer after sufficient time has elapsed for the research programme to be developed. Direct applications for registration of a programme on the doctoral register may be accepted where the student is very well qualified to undertake the research [↑](#footnote-ref-1)